

## **Privacy notice**

### Why this notice

In this page is described how we manage the website with regard to the processing of personal data of users who browse it.

This Privacy notice is rendered pursuant to art. 13 of Legislative Decree no. N. 196/2003 - Code regarding the protection of personal data - to those who interact with the web services of CBRE SpA, accessible from the website [www.cbre.it](http://www.cbre.it)

This Privacy notice is rendered only for the website of CBRE SpA and not for any other websites accessed by links, of which CBRE S.p.A. is in no way responsible.

This Privacy notice is prompted also by Recommendation no. 2/2001 that the Group set up by Article 29 of Directive no. 95/46/EC adopted on May 17 2001 to identify some minimum standards to collect personal data on-line and, in particular, methods, times and type of information that data controllers must provide to users, when these connect to web pages, regardless to the purposes of the link.

### Data Controller

Browsing this website can involve the processing of data concerning identified or identifiable persons.

The data controller is CBRE SpA, with registered office in Milan, Via del Lauro 5/7.

### Place of data processing

The processing connected to the web services of this website take place in the Milan office of CBRE SpA and is managed only by staff, employees or agents in charge of processing, or by persons in charge of occasional maintenance activities. Personal data provided by users who forward requests for information (brochures, answers to questions, etc..) are used only to perform the service or the activity requested, and are communicated to third parties only if this is necessary for the above mentioned purposes.

Data are stored on the servers that are located at London data center, Tiscali UK, Breckland, Linford Wood West, Milton Keynes, MK14 6LB, United Kingdom and Madrid, Interxion Spain, Calle Albasanz 71, 28037 Madrid, Spain.

### Data transfer abroad

CBRE S.p.A. belongs to a large international group of companies. In light of this, it may from time to time transfer the information provided by users to servers and database located in other countries. Where personal data of users were to be transferred outside the European Union all appropriate precautions shall be taken in accordance with applicable privacy laws in order to ensure safety, security and confidentiality.

### Types of data processed

#### *Browsing data*

IT systems and software procedures used to run this website acquire, during their standard activity, some personal data, whose transmission is implicit in the communication protocols of the Internet.

This information is not collected to be associated with identified interests, but by its very nature it could, through processing and associations with data held by third parties, allow users to be identified.

This category of data includes IP or domain names of computers used by users connecting to the website, URI addresses (Uniform Resource Identifier) of the resources requested, the time of request, the method used to submit the request to the server, the size of the file obtained in reply, the numerical code indicating the status of the reply given by the server (successful, error, etc.) and other parameters regarding the operating system and computer environment.

These data are used in order to gather anonymous statistical information on website use and to control the proper functioning, and are deleted immediately after processing. Data could be used, upon request of the relevant Authorities, for any assessment of liability in case of hypothetical computer crimes against the website.

#### *Data supplied voluntarily by the user*

To access to specific services provided via this website, the optional, explicit and voluntary sending of electronic mail to addresses indicated on this website may be required. The possible request involves the subsequent gathering of the sender's address, necessary to reply to requests, and of any other personal data included in the message.

Specific concise information will eventually be reported or displayed in the pages of the website designed for special services on demand.

#### Cookies

No personal data concerning users are acquired by the website through these tools and instruments.

Cookies for transferring personal information are not used nor persistent cookies of any kind, or systems for tracking users, are used.

The use of session cookies (which are not permanently stored on the user's computer and are deleted when the browser is closed) is strictly limited to transmitting session identifiers (consisting of random numbers server generated) necessary to enable the safe and efficient browsing of the website.

The session cookies used on this website avoid using other computer techniques that are potentially detrimental to the confidentiality of users' browsing and do not allow the acquisition of personal identification data of the user.

#### Optional supply of data

Except as specified for browsing data, the user is free to provide personal data contained in the application forms or indicated in contacts in order to require information or to send other communications.

Failure to provide them can make it impossible to fulfill the request or to access available services.

#### Methods of data processing

Personal data are processed by automated tools for the time strictly necessary to achieve the purposes for which they have been collected.

Specific security measures are observed to prevent the loss of data, illicit or incorrect use and unauthorized access.

To provide a complete service our website contains links to other websites, that are not managed by CBRE SpA. The latter is therefore not responsible for errors, contents, cookies, publication of illegal content, advertising, banners or files that do not comply with regulations and compliance with privacy laws by websites not managed by CBRE SpA.

In order to improve the service offered, reporting of malfunctions, misuse or suggestions at the following e-mail address is appreciated: [giorgia.pretato@cbre.com](mailto:giorgia.pretato@cbre.com)

#### Rights of data subjects

The data subjects to whom personal data refer, have the right at any time to obtain confirmation of the existence or not of such data and to know the content and origin, verify its accuracy or require for its integration, updating or correction (art. 7 of Legislative Decree no. n. 196/2003).

Pursuant to the same article, the data subject has the right to ask for the cancellation, transformation into anonymous form or blocking of the data processed breaching the law, and to oppose in any case, for legitimate reasons, to their processing.

Requests should be addressed to CBRE SpA., Via del Lauro 5/7, 20121 Milano – phone n. 02/3037771, fax n.02/30377730, [giorgia.pretato@cbre.com](mailto:giorgia.pretato@cbre.com)

#### Amendments to privacy policy

CBRE SpA reserves the right to amend our Privacy Policy to adapt it to supervening law, taking into account the suggestions submitted by employees, customers, employees and users. In case of amendments to this Policy by CBRE S.p.A. the word "updated" next to the privacy policy link on the front page of [www.cbre.it](http://www.cbre.it) will be displayed. In the event of substantial amendments, CBRE S.p.A. will publish in a visible manner such modifications.